



TEXAS HEALTH SERVICES AUTHORITY

THSA Privacy and Security Task Force

Meeting Minutes

Date: 11/02/2011

Time: 10:00 a.m. –11:02 a.m. CST

In Attendance:

Task Force Members

Julie Adams Seton – Ascension Health	N	Carl Ahmed CA (Carl Ahmed) Associates	Y	Archie Alexander Dept. of Health Administration - LSU/Shreveport	N
Norman (Skip) Best Covisint	N	Rebecca Bonds CTG Health Solutions	N	Nestor Cromwell TDSHS	Y
Robert Delk Delk Holdings, Inc.	Y	Norman Dillon, Jr. Lifecare Hospital	N	Mirsa Douglass TDSHS	N
Masoud Faraji UniteHIT	N	James Gaston HIPAA Solutions, LC	N	Deborah Giles SHI Government Solutions	N
Patricia Gray UH Law Center Health Law & Policy Institute	N	William Gross LabCorp	N	Chris Guerrero TDSHS	N
Donna Gustafson Deloitte and Touche	Y	Tim Hanson TDSHS	N	Travis Hanson West Texas Health Information Regional Extension Center	N
Charles Harrison ATCIC	Y	Deborah Hiser Brown McCarroll	N	Jonathon Ishee Northwest Diagnostic Clinic & Access Health Providers	N
Radhika Iyer Computer Task Group	N	Sheila Kelster THHSC	N	Diane Kenyon Harden Healthcare	N
Ann Kitchen Health & Community Strategies	N	Bryan Law Texas House of Representatives	N	Jon Law Paseo del Norte HIE	Y
Peter MacKoul HIPAA Solutions, LC	N	Elena Marks Greater Houston HIE	Y	Meg Marshall Cerner	N
Kem McClelland Integrated Care Collaboration	Y	Matthew Murray Texas Medical Association	Y	Robert Myles UT Southwestern	N
Robert Myles Symantec	Y	Deborah Norris HHSC	N	Deborah Peel Patient Privacy Rights	N
Mark Peppard General Dentist	Y	Christy Rodgers Tenet Healthcare	N	Yvonne Sanchez HHSC	N
Camille Schaeffer ICA	N	Stanley See TDSHS	Y	Telly Shackelford Sandlot, LLC	N
Stacey Simpson Texas Christian University	N	Jim StClair HIMSS	N	Stew Urbach TDSHS	N
Earnest Valle THHSC	Y	John Ware HCA	N	LaDair Wright HHSC Medicaid/CHIP	N

Others Attending

Jocelyn Dabeau THSA	Y	Doug Danzeiser TDI	Y	Tony Gilman THSA	Y
Eric Heflin THSA	Y	Ken Kaufman ICA Informatics	Y	Edward Melendez Louisiana Public Health Institute	Y
Shannon Moore TMA	Y	Annie Nabers THSA	Y	Steve Roddy THSA	Y
Carole Tamayo ICC	Y				

Agenda Items

#	Item Name	Item Owner	Time Allotment
1	Welcome, Announcements, Review of Task Force Charter, Agenda Overview	Steve Roddy	10:00–10:06 a.m.
<p>Presenter: Steve Roddy (THSA Assoc. Director of Policy and Planning)</p> <ul style="list-style-type: none"> Mr. Roddy welcomed the Task Force members and advised that the meetings of the THSA task forces are open to the public and that the agenda, presentation materials, and minutes of this meeting have or will be posted to the THSA’s public website. Mr. Roddy made additional procedural announcements relating to the meeting’s operation, and asked if there were any members on the call who were not able to record their attendance through the site’s Attendance Tracker Form? Robert Myles and Robert Delk indicated that they were not able to log in, and their attendance was noted. Mr. Roddy noted that the items of discussion for today’s task force are an update on the Local HIE Grant Program and on the White Space Strategy, and updates and discussion on the development of the draft HISP agreement and the draft state level Trust Agreement. 			
2	Texas HIE and White Space Strategy Update	Steve Roddy	10:06–10:18 a.m.
<p>Presenter: Steve Roddy</p> <ul style="list-style-type: none"> Mr. Roddy provided an update on progress in the Local HIE Grant Program, indicating that Healthcare Access San Antonio’s and Integrated Care Collaboration’s Business and Operations Plans had been approved in September. He noted that four HIE’s had submitted their B & O Plans in October, and that four more were due in November and three in December. Mr. Roddy noted that the THSA is in the final stages of development of the White Space strategy HISP 			

Agreement, and that the THSA and the HISP are working to address implementation policy questions. Mr. Roddy advised members on the next steps for the White Space Strategy, including the voucher program and engagement with major provider associations in a soft communications campaign to ensure that providers are aware of and understand the White Space initiative.

3	Update on HISP Agreement	Jocelyn Dabeau	10:18–10:33 a.m.
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Presenter: Steve Roddy, Jocelyn Dabeau

Presentation and Discussion:

- Mr. Roddy introduced Ms. Dabeau to update members on the HISP Agreement. Ms. Dabeau noted that the THSA will issue a Certificate Policy (CP) based on Direct CP, and that each individual HISP will issue its own CP that supports the THSA CP. Eric Heflin of THSA noted that the intent is to build a fabric of trust by making sure the entire components link and support each other by having certificates issued in such a way that they are bound to the associated policy statements allowing those relying on certificates the ability to make appropriate local access control decisions. Ms. Dabeau noted that certification and registration would be managed at the HISP level.
- Member discussion arose regarding the tiered process of auditing and its long-term sustainability. Mr. Heflin noted that the intent is to have some visibility, and that most HIEs already conduct internal quarterly audits. Ms. Dabeau noted that the financial audit is intended to make sure the grant money awarded to the HISPs is being used properly. Mr. Heflin noted that the White Space will have an identity proofing process, since many of these providers are not being credentialed through another process (such as via enrollment into a hospital system’s IT infrastructure).

Participants: Steve Roddy, Jocelyn Dabeau, Eric Heflin, Kem McClelland, Charles Harrison

4	Draft Trust Agreement Update and Discussion	Jocelyn Dabeau	10:33-11:00 a.m.
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Presenter: Steve Roddy, Jocelyn Dabeau

Presentation and Discussion:

- Ms. Roddy introduced Ms. Dabeau to advise and update members on the Draft Trust Agreement. Ms. Dabeau noted that the revision is based on the Restatement 1 of the DURSA. She noted that the THSA maintained as much as possible from DURSA to facilitate eventual connection to the NwHIN exchange.
- Member discussion arose regarding definitions around a potential breach. Mr. Heflin noted that the THSA should be notified whenever there is reasonable suspicion that a breach has occurred. Mr. Roddy noted that the THSA would continue to look into the question further.
- Members also suggested that the THSA begin to create an FAQ database for its website.

- Mr. Roddy asked that members review the draft Trust Agreement posted on the Wiki site.

Participants: Steve Roddy, Jocelyn Dabeau, Eric Heflin, Matthew Murray, Donna Gustafson

5	Future Meeting Schedule and Agenda Items	Steve Roddy	11:00-11:02 a.m.
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Presenter: Steve Roddy

- Mr. Roddy reviewed the future schedule of the Task Force:

Wednesday, November 30

- He asked if there was any additional item requiring discussion; there being none, the meeting was adjourned.