



TEXAS HEALTH SERVICES AUTHORITY

## THSA Data Standards Task Force

*Meeting Minutes*

*Date: 05/10/2011*

*Time: 10:00 a.m. –10:45 a.m. CST*

### In Attendance:

#### *Task Force Members*

Julie Adams Seton – Ascension Health	<b>Y</b>	Carl Ahmed CA (Carl Ahmed) Associates	<b>Y</b>	James Albin St. Luke’s Episcopal Health System	<b>N</b>
Joel Bandy UT Health	<b>Y</b>	Lee Boyd 4medica	<b>Y</b>	Cary Brown Wellmed Medical Management	<b>N</b>
Robert Bremmer Accenture	<b>Y</b>	Grady Cason Cerner Corp.	<b>N</b>	Dolph Courchaine Wellmed Medical Management	<b>N</b>
Susan Fenton Texas State University	<b>Y</b>	Robert Flasch Accenture	<b>Y</b>	Annette Gabel Medco Health Solutions	<b>N</b>
Albert Gest Corpus Christi EM Residency/Christus-Spohn Healthcare, EmCare	<b>Y</b>	Alexandra Gorman Montgomery Co. Hospital District	<b>N</b>	Eric Heflin Medicity	<b>N</b>
Ken Hughes Chart Relay	<b>Y</b>	Jenifer Jarriel Baylor College of Medicine	<b>Y</b>	John Joe St. Luke’s Episcopal Health System	<b>N</b>
Alan Keller Harden Healthcare	<b>N</b>	Dustin Lanier Civic Initiatives	<b>Y</b>	Theresa Mendoza Dallas Fort Worth Hospital Council (DFWHC)	<b>Y</b>
Ken Pool OZ Systems	<b>Y</b>	Janice Powers Civic Initiatives	<b>Y</b>	Camille Schaefer ICA	<b>Y</b>
Telly Shackelford Sandlot, LLC	<b>Y</b>	Earnest Valle HHSC	<b>Y</b>	Jack Wankowski Dell	<b>N</b>
Richard Warren Hillcrest Baptist Medical Center	<b>N</b>	Lydia Washington AHIMA	<b>Y</b>	Belinda Wiegand Anthelio Healthcare/Valley Baptist Health System	<b>N</b>
Jonathan Willcourt Accenture	<b>N</b>	John Yoder University of Texas Health Science Center at Tyler	<b>Y</b>		
<i>Others in Attendance</i>					
Jocelyn Dabeau THSA	<b>Y</b>	Mirsa Douglass DSHS	<b>Y</b>	Tony Gilman THSA	<b>Y</b>
Shannon Moore Texas Medical Association	<b>Y</b>	Lillian Prince THSA	<b>Y</b>	Steve Roddy THSA	<b>Y</b>
Merila Walker HHSC	<b>Y</b>				

## Agenda Items

#	Item Name	Item Owner	Time Allotment
1	<b>Welcome, Introductions, and Announcements</b>	<b>Lillian Prince</b>	<b>10:00–10:05 a.m.</b>

**Presenter:** Lillian Prince, Associate Director, Operations & Technology, Texas Health Services Authority (THSA)

Ms. Prince advised Task Force members that the meetings of the Task Force are open to the public and that the agenda, presentation materials, and minutes of the meeting have or will be posted to the THSA’s public website.

Ms. Prince discussed the Task Force’s Wiki collaborative website and asked if there were any members on the call who were not able to record their attendance through the site’s Attendance Tracker Form? Ms. Prince explained that the meeting’s purpose was organizational; to provide task force members with an overview of the Texas HIE plan, white space strategy including a brief presentation by Accenture pertaining to its Technical Services Contract (DBITS) with THSA to assist in developing a survey of technical standards, an Enterprise Architecture Blueprint (EAB), an EAB Lifecycle Management Plan, and a Technical Specifications report.

Ms. Prince further explained that the Attendance Tracker Form is being used in place of a meeting roll call but emphasized that recording meeting participation is important. She noted that the information would be used to record member participation in the official minutes of the meeting and calculate an in-kind donation. The in-kind donation will be used to help the state fulfill its match requirements associated with federal funding under the State Health Information Exchange (HIE) Cooperative Agreement Program. She provided a reminder that meetings would be open to the public and that task force meeting agendas, presentations and minutes will be posted to the Wiki site for access by task force members.

2	<b>Update on Implementation of Texas HIE Plan</b>	<b>Tony Gilman</b>	<b>10:05–10:10 a.m.</b>
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**Presenter:** Tony Gilman, CEO, THSA

- **Local HIE Grant Program:** Mr. Gilman provided a status update on the Texas Local HIE Grant Program. He reviewed the purpose of the program and noted that HHSC had made tentative awards to seventeen HIEs in March, that during the month of April HHSC had executed ten contracts and distributed funding to one HIE with an executed contract, and that it is taking HHSC about ten days to release funding under the program once a contract is executed. He also advised members about the opportunity to review the profiles on each HIE posted on THSA’s website at: [www.thsa.org/media/2079/local%20hie%20awardee%20profile%20sheet%204-27-2011.pdf](http://www.thsa.org/media/2079/local%20hie%20awardee%20profile%20sheet%204-27-2011.pdf).
- **White Space Strategy:** Mr. Gilman briefed members on the status of the “white space” strategy, including a description of the white space region’s geographical area and characteristics and an explanation of the vouchers to be made available to providers through the strategy. He reviewed the purpose of the White Space Request for Qualifications (RFQ) and noted that it was officially released by the THSA on May 2. He also noted that responses to the RFQ were due by June 1. Additional information on the RFQ is available at: [www.thsa.org/announcements/white-space-rfq.aspx](http://www.thsa.org/announcements/white-space-rfq.aspx).

Mr. Gilman asked whether members had any comments or questions about the Local HIE Grant Program or the white space strategy? The task force members had no questions.

<b>3</b>	<b>Discussion of Governance and Statewide Policy Development Process</b>	<b>Tony Gilman</b>	<b>10:10–10:15 a.m.</b>
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**Presenter:** Tony Gilman

Mr. Gilman noted that the next item on the agenda was a discussion of the draft Statewide Collaborative Policy Development Process document. He noted that the purpose of the document is to outline the policy development and approval process and to identify the areas where there is an anticipated need for Statewide Policy Guidance. The document also outlines the charter and areas of study for each of the THSA’s task forces.

Mr. Gilman also reviewed a diagram depicting the collaborative policy development process. He noted that the task forces created by the THSA would consider issues including standards, architecture, trust agreements and provider and consumer engagement plans, and that their work will funnel up through the Collaboration Council to the THSA Board of Directors.

<b>4</b>	<b>Data Standards Task Force Charter</b>	<b>Lillian Prince</b>	<b>10:15 a.m.</b>
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**Presenter:** Lillian Prince

Ms. Prince reviewed the charter of the Data Standards Task Force and asked the members if there were any questions? There were no questions.

<b>5</b>	<b>Key Initial Areas of Task Force Focus</b>	<b>Lillian Prince</b>	<b>10:15–10:20 a.m.</b>
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**Presenter:** Lillian Prince

Ms. Prince explained that the task force’s initial focus in the coming months will be to study interoperability standards, models and profiles, security standards and technical implementation specifications.

Ms. Prince asked whether members had any questions regarding the task force charter or initial areas of focus? There were no questions or comments.

<b>6</b>	<b>Presentation by Accenture on its approach to creating a report on Technical Standards, an Enterprise Architecture Blueprint (EAB), an EAB Lifecycle Management Plan and a Technical Specifications report.</b>	<b>Lillian Prince</b>	<b>10:20 a.m. - 10:45 a.m.</b>
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**Presenter:** Helen Haman, Andy Truscott (Accenture)

Ms. Haman introduced the Accenture team consisting of Amy Goring, Robert Bremer, Kyle Janak and Andy Truscott. She presented a diagram that depicted the role of team members and how THSA, Accenture team members and Accenture's Connected Health IT division would be working together. Mr. Truscott discussed Accenture's delivery methods, their Enterprise Architecture Planning Methodology and the Enterprise Architecture approach for THSA. The project timeline and associated deliverables were presented and each of the deliverables was then discussed. An Enterprise Architecture Blueprint example, which consisted of access channels, services, data sources, EHR Information Exchange and a general technology infrastructure, was also discussed.

A copy of Ms. Haman's presentation is available on the THSA website at:

<http://www.thsa.org/media/2101/accenture%20thsa%20colouncil%20presentation%20-%20may%206,%202011%20-%20final.pdf>

Ms. Prince asked whether members had any comments or questions about the Accenture presentation? A task force member asked if there was a document on the Wiki site? Mr. Gilman responded that the information was in the presentation, but that he anticipated a 'straw man'. Mr. Dustin Lanier of Civic Initiatives asked, since data exchange standards are part of the charter, whether there were any thoughts on how to deploy these standards? Mr. Gilman responded that one of Accenture's deliverables is a landscape review of federal and state standards and indicated that this deliverable will be discussed by the task force and will serve as an input into dialogue on HIE interoperability standards for Texas.

<b>7</b>	<b>Future Meeting Schedule</b>	<b>Lillian Prince</b>	<b>10:45-10:48 a.m.</b>
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Ms. Prince noted that all task force meetings were scheduled in reference to monthly meetings of the Collaboration Council on the second Friday of each month and meetings of the THSA Board of Directors, which meets on the 3<sup>rd</sup> Friday of the month on a quarterly basis.

She reviewed the following future meeting schedule for the Data Standards Task Force:

- Tuesday, May 31
- Tuesday, June 28
- Tuesday, July 26
- Tuesday, August 30
- Tuesday, October 4
- Tuesday, November 1
- Tuesday, November 29

Ms. Prince also noted that additional meetings were likely to be scheduled for this task force in the future.

<b>8</b>	<b>Other Items</b>	<b>Lillian Prince</b>	<b>10:48–11:49 a.m.</b>
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Ms. Prince asked if there were any other items anyone would like to discuss? No additional items were identified.

<b>9</b>	<b>Adjournment</b>	<b>Lillian Prince</b>	<b>10:50 a.m.</b>
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Ms. Prince announced that the meeting was adjourned.

